



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
3000 MARINE CORPS PENTAGON
WASHINGTON, DC 20350-3000

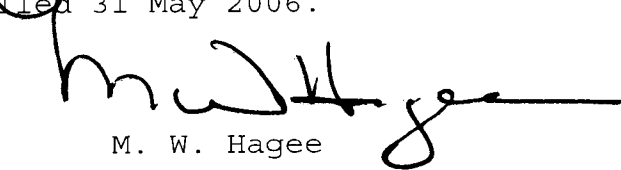
IN REPLY REFER TO:
CMC-JA
DEC 05 2005

WHITE LETTER NO. 07-05

From: Commandant of the Marine Corps
To: All General Officers
All Commanding Officers
All Officers in Charge

Subj: INCOME TAX ASSISTANCE PROGRAM

1. This year, every Marine Corps legal assistance office will again provide free income tax preparation and electronic filing services as part of its income tax assistance program. The continued success of this program requires your command support, advance planning, and active participation.
2. This program has continually proven itself to be a major quality of life benefit enjoyed by our entire military community. Last year through this program, more than 101,000 Federal and state returns were filed, saving Marines and their families over \$9.5 million in tax preparation and filing fees, an average savings of over \$94.00 per Marine.
3. Commanders should establish sites for their tax centers, make an appropriate number of local Marines available to those tax centers, and provide the necessary computer and technical support. The sites, personnel and equipment should be identified as soon as possible. The income tax assistance program will use Universal Tax Systems' TaxWise software program, which is approved and listed on the current Marine Corps Commercial Off The Shelf software baseline, and will be installed on computers used in tax centers.
4. This is a superb program. Your investment will collectively save Marines and Sailors millions of dollars while enhancing overall unit readiness.
5. This White Letter is cancelled 31 May 2006.


M. W. Hagee